

TOWN OF
VEGREVILLE

EMPLOYMENT OPPORTUNITY

EQUIPMENT OPERATOR II

POSITION SUMMARY

An employee in this classification operates, but is not limited to; tandem trucks, compactors, snow removal equipment, sanding truck, street sweeper, water and sewer equipment, and other medium type mobile equipment.

This employee is a respected member of an effective working team, dedicated to maintaining and improving our community and as such, serves the public with courtesy and respect.

As an employee, this person shall establish and maintain a good working relationship with employer(s), Public Works Department staff and all other departments. Sound judgement and discretion must be used when responding to inquiries regarding classified and confidential information.

DUTIES & RESPONSIBILITIES

- Operates trucks and other medium type mobile equipment as required in the construction and maintenance of all streets, lanes and utilities.
- Operates refuse truck and assists in waste collection and disposal, and/or recycling and compost collection for processing.
- Carries out established maintenance programs in the Public Works Department which include hydrant testing and flushing, valve checking, storm sewer cleaning and flushing, sanitary sewer flushing, and other related tasks including Cemetery, Airport, Landfill, and snow removal.
- Operates other medium type mobile equipment as required in the repair and maintenance of underground utilities.
- Assists in checking and maintenance of all lift stations as required to ensure their continuous operation.
- Performs all other Town related work as may be necessary from time to time, which may include manual labour as directed by the Public Works Manager or their designate.
- Performs routine maintenance on equipment for which the employee is responsible for operating.
- Assists the Town Mechanic in the repair of equipment normally responsible for operating.
- Ensures Occupational Health and Safety Regulations affecting work are enforced and abides by the policies and procedures as outlined in the Town of Vegreville Safety Manual.
- Identifies policies and procedures that may enhance the Public Works Department.
- Takes standby and lift stations as required.
- Assumes other duties as assigned.

SAFETY PROGRAM RESPONSIBILITIES

- Adhere to safe work practices that protect personal health and safety, as well as that of colleagues, by ensuring compliance with Occupational Health and Safety legislation and the Town's health and safety standards, including policies, safe work procedures, and best practices.
- Participate in required health and safety training.
- Use, wear, inspect and maintain PPE based on training and requirement.
- Identify, report, and help mitigate workplace hazards.
- Refrain from engaging in unsafe work or practices and acts of violence or harassment.
- Report injuries, near misses, or hazardous conditions immediately.
- Cooperate with Supervisors and JHSC members in maintaining a safe workplace.
- Become familiar with Emergency Response Plans (ERP) for all designated worksites.
- Accept responsibility for other specific duties as outlined in the Health and Safety Manual.

QUALIFICATIONS

- Minimum of Grade 12 or tested equivalent and one year direct experience in the operation of medium type mobile equipment.
- Capable of working with minimum supervision.
- Capable of maintaining a professional relationship with employer(s), fellow employees, and the general public.
- Physically capable of performing assigned duties. (Medical may be required)
- Possess and retain a valid Class 3 Alberta Operators License with "Q" endorsement.
- Have a good working knowledge of safety standards and practices and the ability and desire to implement them.
- First aid and cardiopulmonary resuscitation are considered to be assets in this position.

WORKING CONDITIONS

- Hours of work shall be 7:45 a.m. to 5:00 p.m. and includes a 50-minute (unpaid) period for lunch and two 15-minute (paid) breaks, plus allow participation in the Earned Day Off program.
- The physical environment requires the employee to work both inside and outside in heat/cold, wet/humid, and dry/arid conditions.
- Frequently required to use personal protective equipment to prevent exposure to hazardous materials and noise levels.
- May be requested to work shift work, overtime and weekends as needed.

APPLICATION DEADLINE IS FRIDAY, AUGUST 22, 2025.

To apply, email your resume and cover letter to employment@vegreville.com.

Thank you to all that apply. Only those selected for an interview will be contacted.