

TOWN OF VEGREVILLE



EMPLOYMENT OPPORTUNITY

RECREATION & FACILITIES SEASONAL LABOURER (2 PART-TIME POSITIONS)

POSITION SUMMARY

The employee in this position is responsible for cleaning and maintenance of various facilities within the Town of Vegreville. This employee is a respected member of an effective working team, dedicated to maintaining and improving our community and will serve the public with courtesy and respect.

As an employee, this person shall establish and maintain a good working relationship with all departments. Sound judgement and discretion must be used when responding to inquiries regarding classified and confidential information.

DUTIES & RESPONSIBILITIES

- Maintain positive relations with employees and the public
- Maintain overall cleanliness of the Wally Fedun Arena.
- Facility maintenance including a variety of tasks such as cleaning dressing rooms, stands, lobby, and bathrooms replenishment as needed.
- Assist with arena equipment maintenance and repairs.
- The handling and moving of equipment such as hockey nets.
- Ensure assigned duties are completed within timelines outlined.
- Other duties as assigned.

QUALIFICATIONS & KEY COMPETENCIES

- Valid Class 5 Driver's License
- Capable of working with minimum supervision and self-motivated
- Physically capable of performing work assigned
- Must have knowledge of Safety Standard and adhere to standards
- Equivalent combination of education and experience will be considered
- Valid Criminal Record Check and Vulnerable Sector Check.

Application deadline is Thursday, August 28, 2025, at Noon. To apply, email your resume and cover letter to employment@vegreville.com.

Thank you to all that apply. Only those selected for an interview will be contacted.